



Russell House

**PERSON SPECIFICATION
For
Teaching Assistant Upper Main School**

ESSENTIAL PERSONAL QUALITIES

- Enthusiastic and have a positive outlook
- A warm and encouraging personality
- Able to relate well to children and a wide variety of adults e.g. parents, staff and teaching professionals
- A good, accurate communicator with a command of mathematics and English
- Able to demonstrate sensitivity, diplomacy and tact
- Able to maintain confidentiality
- Able to work accurately with attention to detail
- Able to manage own workload effectively
- Able to work within a team, understand school roles and responsibilities and own position within these
- Good organisation skills
- To be fully aware of and support the School's firm adherence to safeguarding of children and equal opportunities
- Able to recognise risk with reference particularly to Health and Safety and respond accordingly.

DESIRABLE RATHER THAN ESSENTIAL QUALITIES

- Exhibit a desire to become involved with the wider life of the school, e.g. offer a club, sports coaching, camps or ski trips
- A working knowledge of Google Workspaces.

Russell House is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment.